

# WELCOME TO OUR OFFICE

Your Name: \_\_\_\_\_ Today's date: \_\_\_\_\_

First Middle Last

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Please circle the preferred method of contact:

Home--work-- cell phone-- email or text message

Birthdate: \_\_\_\_\_

Occupation: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone/Extension: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell/or Pager: \_\_\_\_\_

Occupation: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone/Extension: \_\_\_\_\_

Complete this section ONLY if someone other than the patient is financially responsible.  
\*\*Please note that the parent that brings a child for dental care is ultimately the one responsible for the account.

Responsible Party: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Please circle the preferred method of contact:

Home--work-- cell phone-- email or text message

Birthdate: \_\_\_\_\_

Occupation: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone/Extension: \_\_\_\_\_

In the Case of an emergency, contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

How did you learn about our office?: \_\_\_\_\_

Referred by: \_\_\_\_\_

(Please see reverse side for insurance information)

# DENTAL INSURANCE INFORMATION

Patient's Name: \_\_\_\_\_

## PRIMARY INSURANCE

Name and Address of Company: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Telephone: \_\_\_\_\_

Insured's Name: \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Group #: \_\_\_\_\_ Policy ID#: \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_

Is the patient a Full Time Student: \_\_\_\_\_ What school attending? \_\_\_\_\_

## SECONDARY INSURANCE

Name and Address of Company: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Telephone: \_\_\_\_\_

Insured's Name: \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Group #: \_\_\_\_\_ Policy ID#: \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_

Our office will file insurance for your procedures, however, copayments are payable on the day services are rendered. Please remember that you are responsible for all fees regardless of insurance coverage.

Signature of patient or legal guardian: \_\_\_\_\_

Date: \_\_\_\_\_

I authorize the release of any dental information necessary to process insurance claims, and payment of dental benefits directly to the doctor.

\_\_\_\_\_ Date: \_\_\_\_\_

(Signature of insured or authorized person)